

AGENDA

Casper City Council Work Session
City Hall, Council Meeting Room
Tuesday, November 14, 2017, 4:30 p.m.



	Presentation	Allotted	Beginning Time
1.	Ash Street Building Purchase Proposal #1 (Liz Becher)	20 min	4:30
	Ash Street Building Purchase Proposal #2 (Liz Becher)	20 min	4:50
	Ash Street Building Purchase Proposal #3 (Liz Becher)	20 min	5:10
2.	Downtown Casper: Current Status and Future Visioning (Kevin Hawley)	20 min	5:30
3.	Snow Plowing/Briefing Procedures (Shad Rodgers)	20 min	5:50
4.	TENTATIVE: Hogadon Concessions (Dan Coryell)	20 min	6:10
8.	Council Around the Table	45 min	6:30
		Approximate Ending Time	7:15

November 7, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Liz Becher, Community Development Director *lb*

SUBJECT: Ash Street Building Purchase Proposals

Meeting Type & Date: Council Work Session Meeting, November 14, 2017.

Action Type: Council direction.

Recommendation: That Council consider the Ash Street Building Purchase proposals, which are part of the former Plains Furniture properties, following the redevelopment presentations by the local business representatives.

Summary: At the May 23rd Council work session, staff presented renderings of the former Plains Furniture property block. The renderings included concepts of ways to repurpose the existing, historical buildings and potential lot configurations. Staff was directed to have the South Ash parcels appraised, and a subsequent Request for Proposals (RFP) issued for the sale of the properties to qualified businesses interested in repurposing the empty buildings. The anticipated revenue from the sales of the properties was included in the FY18 budget presentation and approved at the June 20th Council meeting. The revenue would repopulate the Revolving Land fund.

The appraisals on the three (3) parcels were completed July 20th. For the purposes of identification, they were referenced as the former Ka-Lark's gymnastics studio (site size – 10,500 square feet, appraised at \$300,000), the former livery stable (site size – 14,000 square feet, appraised at \$340,000), and the former Milo's Toyota body shop (site size – 13,500 square feet, appraised at \$217,000). The RFP was issued on September 6th. An optional walk-thru of the properties was offered as part of the RFP, and 16 different business representatives attended with their development teams. The RFP's were due October 2nd. The primary requirements of the RFP included an overview of the proposer's business model, the ability to begin the project in 30 days of the contract award, preservation and reuse of the historic building(s), written financing approval from a local lending institution, and incorporation of mixed use in conformance with the Form-Based Code which governs the design of the Old Yellowstone District.

The City received three (3) proposals on two (2) of the properties (Ka-Larks and Milo's), along with other serious inquiries on the livery stable, pending the decision of the two (2) adjacent properties by Council.

This same solicitation for purchase and property development process was utilized on the replat, appraisal, RFP, and sale of the former Fruit Warehouse building in late 2013/early 2014, and

resulted in the relocation of the Casper Artist's Guild into ART 321 and the establishment of Racca's and Urban Bottle. As an added benefit, the City recouped its entire investment plus an additional \$8,000. The redevelopment timeline that those businesses followed from inception to opening was the basis for the timeline outlined in this most-recent RFP.

The business concepts that will be presented are not conceptual; they are ready to go per the requirements of the RFP. They illustrate the importance of small business development to our local economy, and the diversity desired in the Old Yellowstone District Master Plan. The proposals purport to enhance the surrounding neighborhood, infuse private capital, preserve existing structures that define the unique character of the area (which is consistent with the 2017 *Generation Casper* Comprehensive Plan), and create jobs.

Financial Considerations: The FY18 approved budget includes the sales revenue from these properties, estimated at \$600,000 in May, and more recently revised to \$850,000 in the budget amendment, for the sale of all three (3) sites. The revenue would be captured in the Revolving Land fund.

Oversight/Project Responsibility: Community Development Department/Planning Division.

Attachments: RFP.

REQUEST FOR PROPOSALS
FOR
PURCHASE AND DEVELOPMENT OF PROPERTY
FOR
THE CITY OF CASPER
CASPER, WYOMING

(Issued on September 6, 2017)

The City of Casper located in Casper, Wyoming, referred to herein as “CITY”, is seeking proposals from individuals or developers, referred to herein as “Contractor”, who are interested in working with the CITY to purchase and develop all, or one, of the properties the CITY owns on the former Plains Furniture block in Casper, Wyoming. The specific nature of the scope of work for the project is outlined in the following Request for Proposals (RFP). Such proposals shall be physically submitted to the City of Casper, Community Development Office, 200 North Center Street, Room 203, Casper, Wyoming, 82601, or mailed to the same address, by 4:00 p.m., Local Time, on Friday, September 29, 2017. Proposals will be labeled externally with the following statement: “FORMER PLAINS FURNITURE PROPERTY PROPOSAL(S) ENCLOSED.” No additional proposals will be received thereafter. Six (6) copies of each proposal must be submitted. The proposal will remain valid for at least sixty (60) days.

I. Introduction and History

The City of Casper purchased the former Plains Furniture properties from the Kellch family in January 2016. The properties include the former furniture store on David Street with adjacent parking lot to the south, the former Ka-Larks Gymnastics building on Ash Street with the adjacent parking lot to the north of the building, the former livery stable mid-block on Ash, and the former Milo’s Toyota body shop at the corner of Ash & Midwest. All three (3) of the buildings along Ash were built in the 1920’s and have maintained a historical presence in the Old Yellowstone District complimentary to the former Fruit Warehouse (1912), which now houses ART 321, Racca’s, and Urban Bottle. At the time of the purchase in 2016, the Casper City Council publicly stated that they wanted part of the Plains property used for parking in anticipation of the development of the David Street Station and Lyric venues. All future redevelopment plans would be done in conformance with the City of Casper’s 2008 Master Plan for the Old Yellowstone District.

The newly adopted Comprehensive Land Use Plan is the City's land use and development policy document that describes the values and ideals expressed by the community for its future. Principles and goals represent the overall visions of the Plan. The Comprehensive Plan incorporated the planning goals identified in the OYD Master Plan into its values and ideals for downtown Casper. The applicable principles and goals related to the sale and redevelopment of the former Plains Furniture properties include:

Goal ECH3-2 = (Endless Character) **Historic Buildings:** Identify and capitalize on the location, significance, and potential for reuse and/or renovation of historic resources.

Goal VUC2-7 = (Vibrant Urban Center) **Historic Preservation:** Encourage a commitment to the adaptive reuse of vacant buildings to new uses, an investment in architecturally unique and culturally historic structures, and the creation of economic incentives to promote neighborhood preservation and revitalization. Work with local stakeholders on the historic preservation education and renovation of historic buildings.

Goal VUC1-2 = (Vibrant Urban Center) **Neighborhood Services:** Enhance the cohesiveness and identify of residential neighborhoods by encouraging a healthy mixture of commercial, employment, neighborhood services, and cultural uses that support the everyday needs of these residents.

The City of Casper continues to develop its riverfront walk paths, extend the "rails to trails" pathway throughout the City, improve the bike lane network and transit network, explore opportunities for art, culture, and recreation, maintain infrastructure, foster neighborhood excellence, and implement design standards in its community development and planning initiatives. The City created the Old Yellowstone District to become a destination for the live, work and play audience. The Land Use Map (**attached as Exhibit A**) for the District, details the City's development and design plans for this redevelopment area, and is also available online at www.oldyellowstonedistrict.com or by calling the City of Casper Urban Renewal Division at 307.235.8241. The Form-Based Code, the zoning document that governs the District, is also available.

Preference will be given to proposals which:

- Incorporate mixed uses into the design. Neighborhood uses are envisioned, such as well as a commercial, retail, or residential component to the reuse of the existing building(s).
- Prioritize historic preservation. These initiatives are an overall priority for the Old Yellowstone District. Saving and revitalizing historic buildings and landscapes that give the neighborhood a distinctive character is an ongoing goal. Proposals that preserve the building(s) are preferred.
- Indicate an ability to begin the project within one month (30 days) of the contract award with financing and management teams secured, and to have the project completed within three (3) years.

Exhibit B identifies the boundaries of the property parcels which are all available for purchase and redevelopment. Replatting may be allowed if multiple parcels are purchased and the buildings are repurposed. The Contractor may submit a proposal for only one of the parcels, or a combination of the properties, if desired. The Contractor will be responsible for the on-going management of the development as a condition of the purchase.

A one-time, walk-through of the properties will be conducted for interested Contractors on Friday, September 15, 2017, from 1:00 p.m. – 3:00 p.m.

II. Scope of Services

1. The Contractor will include in its proposal an introductory statement with a narrative of its business model, its areas of expertise, an overview of past projects, a description of its legal status (corporation, LLC, etc.), the location of its headquarters, and any other general information deemed relevant.
2. The Proposal will include a narrative of the challenges and opportunities that are specific to this project.
3. The Proposal will outline the Contractor's goals for this project. The outline of the goals should give an overview of the development envisioned. The Contractor should describe the architectural style and any highlights of the design that deserve special attention. Compliance with the Form-Based Code will be required.
4. The Proposal will identify the primary management team involved with the project, to include lease partners, if applicable.
5. The Proposal will include site plans showing a general layout of the development, specifically identifying the location and physical situation of:
 - i. The land required for the development, including its property boundaries, and a definitive plan as to whether the Contractor envisions purchasing and developing all of the land.
 - ii. Existing buildings or new buildings that may be erected, including approximate square footage for each, as well architectural elevations of each.
 - iii. Parking areas and parking area access ways.
 - iv. Any additional features, such as outdoor facilities, areas of significant landscaping, outbuildings, areas of future development, etc.

- v. Reference to applicable Design Standards in the Form-Based Code.
6. The Proposal will outline the estimated financial investment that the Contractor is prepared to make in the proposed development. A financing plan will be outlined with completion dates noted. Plans that involve the acquisition of debt should be accompanied by a letter from the proposed lending institution stating that the loan amount could be reasonably attained for the project.
7. The Proposal will include a list of the specific key personnel who would be involved in the project, along with their qualifications, work history, past projects, and the part they would play in the project at hand.
8. The Proposal will include a list of professional references. If the development is to be operated by an organization other than the Contractor, then separate references should be provided for both the Contractor and the facility operator.
9. The Proposal will include a list of the Contractor's current projects and how those projects may affect the execution of this project.

III. Addenda to the Request for Proposals

In the event that it becomes necessary to revise any part of this RFP, addenda will be provided to all Contractors who have indicated an interest in responding to the RFP.

IV. Submission of Proposals

To be considered, the proposal must respond to all requirements in the RFP. Any other information believed to be relevant, but not applicable to the enumerated categories, should be provided as an appendix to the proposal. If publications are provided, the document and page number shall be referenced.

Proposals shall be physically submitted to the City of Casper, Community Development Office, 200 North Center Street, Room 203, Casper, Wyoming, 82601, or mailed to the same address, by 4:00 p.m., Local Time, on Friday, September 29, 2017. Proposals will be labeled externally with the following statement: "FORMER PLAINS FURNITURE PROPERTY PROPOSAL(S) ENCLOSED." No additional proposals will be received thereafter. Six (6) copies of each proposal must be submitted. The proposal will remain valid for at least sixty (60) days.

Contractors are advised that proposals should be as responsive as possible to the provisions of this RFP. However, Contractors may make exceptions to, or propose alternative methods to, these provisions without their proposal being disqualified. The impact of exceptions and/or alternatives will be considered during the evaluation phase of the award process.

The CITY reserves the right to reject any or all proposals. The CITY reserves the right to request more information for clarification or due to omission of information. Contractors should be prepared to make an oral presentation as part of the evaluation process.

The proposal shall be divided into sections as indicated below:

- i. Statement of Project Requirements: Each Contractor shall state in sufficient terms its understanding of the project requirements presented in this RFP.
- ii. Scope of Work: Each Contractor shall describe in narrative form the Contractor's technical plan for accomplishing the work. Please use the Scope of Services tasks provided in the RFP as the beginning point.
- iii. Personnel and Prior Experience: Each proposal should identify the specific personnel who will be assigned to the project. Any changes in assignment of personnel shall be reviewed with the CITY to ensure consistent technical expertise throughout the term of the project.
- iv. Special Qualifications: The proposal shall identify any specific qualifications which might make the Contractor uniquely qualified to provide the requested services. These may include similar work experience related to another project of similar size or design.
- v. Conflicts of Interest: The proposal shall specifically address any possible conflicts of interest and the Contractor's position or response as to whether or not such other work or relationship may be deemed a conflict of interest with this project.
- vi. Professional and Financial References: Each Contractor will include a list of professional and financial references. The list of references should include individuals who have worked with the Contractor on similar past projects. The list should also include individuals who are familiar with the Contractor's current financial and operational capabilities.

V. Late Proposals

Late proposals will not be accepted. It is the responsibility of the Contractor to ensure that the proposal arrives by 4:00 p.m. on Friday, September 29, 2017.

VI. Evaluation and Selection Process

The CITY will make every attempt to evaluate the proposals quickly. Proposals will be reviewed in a multi-step process.

Step 1: Proposals will be reviewed by CITY staff for completion and clarity. Supplemental and clarifying information may be requested from the Contractor(s) at this time. Proposals will then be referred to the Evaluation Committee.

Step 2: An Evaluation Committee of several CITY staff members will review the proposals. The Contractor(s) may be asked to make formal or informal presentations at that time.

Note: Preference will be given to proposals which:

- Incorporate mixed uses into the design. Neighborhood uses are envisioned, such as well as a commercial, retail, or residential component to the reuse of the existing building(s).
- Prioritize historic preservation. These initiatives are an overall priority for the Old Yellowstone District. Saving and revitalizing historic buildings and landscapes that give the neighborhood a distinctive character is an ongoing goal. Proposals that preserve the building(s) are preferred.
- Indicate an ability to begin the project within one month (30 days) of the contract award with financing and management teams secured, and to have the project completed within three (3) years.

Step 3: The Evaluation Committee will make a formal recommendation and refer the matter to the City Council for final action.

VII. General Criteria for Evaluating Proposals

Responsiveness: This refers to how well the proposal meets the concept for the Old Yellowstone District based off the Master Plan, Land Use Plan, and Form-Based Code documents (50%).

Experience: This refers to the experience the Contractor could bring to this project as related to similar projects the Contractor has previously performed (20%).

Expertise: This refers to the Contractor's ability, via the proposal, to showcase their expertise in a variety of areas including the following: construction, engineering, architecture, operations, real estate, and finance (30%).

VIII. Contract Award

The CITY reserves the right to accept, reject, or request changes in proposals. The CITY will work closely with the selected Contractor to develop or refine a detailed scope of work, schedule for completion of tasks and costs associated with completed work included in the contract documents. The CITY is not liable for any costs incurred by the Contractor.

IX. Meetings

The Contractor shall meet with the owner's representative, and/or staff of the CITY, as needed, upon contract award.

X. Contract

The Contractor will be required to sign a contract with the CITY relating to the purchase and development plans agreed upon. Such contract shall include, but not necessarily be limited to, articles that specify facility transfer, operating responsibilities, and final ownership of land and/or facilities.

XI. Response Material Ownership

The material submitted in response to the RFP becomes the property of the CITY and will only be returned to the Contractor at the CITY's option. Responses may be reviewed by any person after the final selection has been made. The CITY has the right to use any or all ideas presented in reply to this request. Disqualification of a Contractor does not eliminate this right.

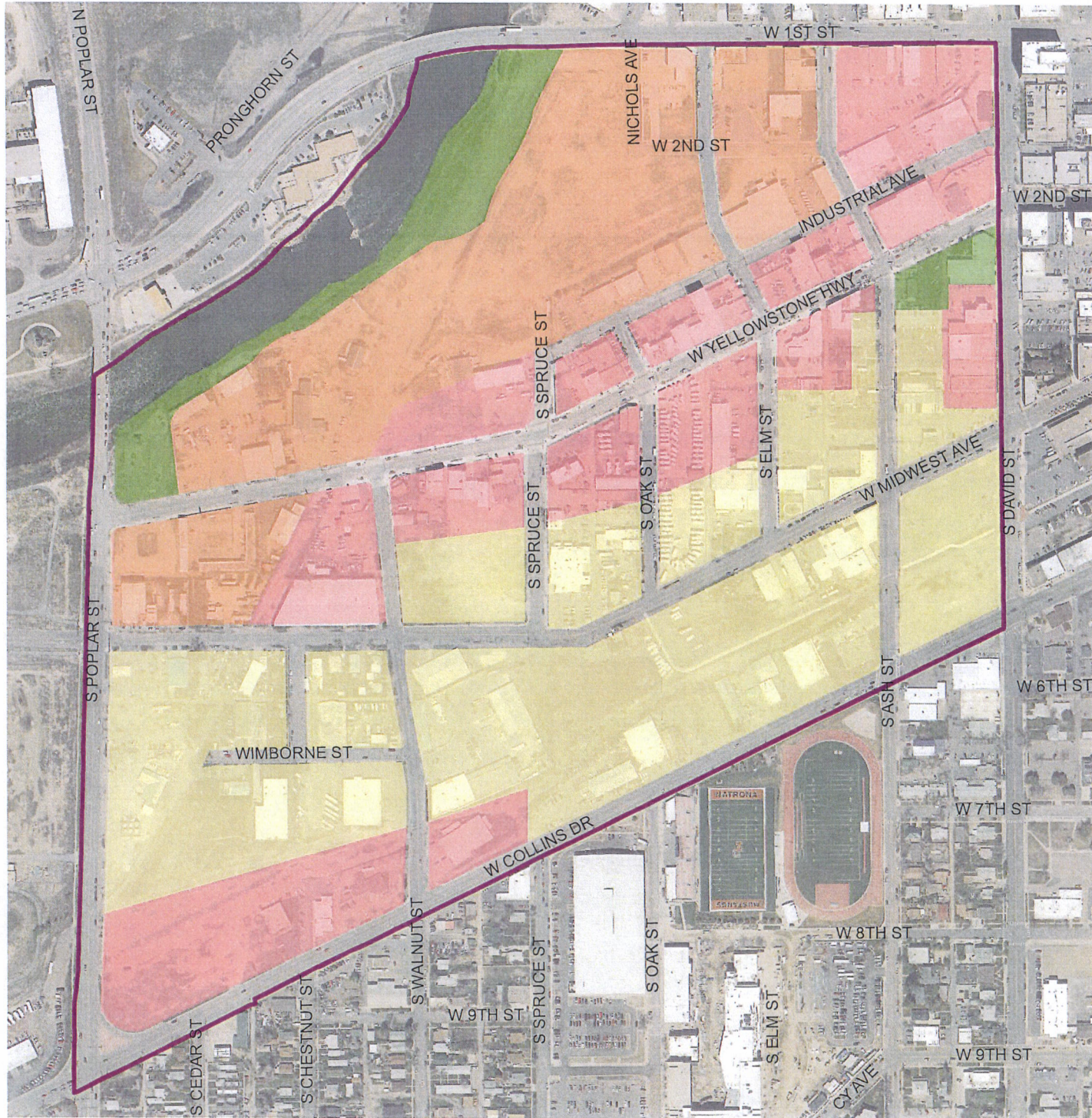
XII. Acceptance of Proposal Content

The contents of the proposal of the successful Contractor may become contractual obligations if the CITY wishes to execute a contract based on the submitted proposal.

XIII. Reference Checks

The CITY of Casper reserves the right to contact any reference or any client listed in the documents for information which may be helpful to the CITY in evaluating the Contractor's performance on previous assignments.

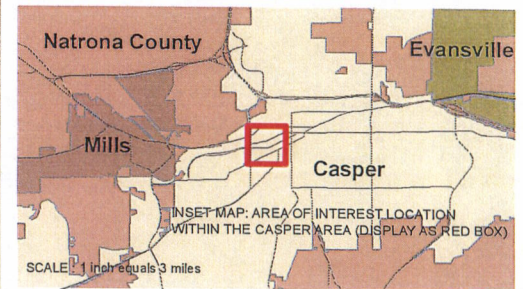
OLD YELLOWSTONE DISTRICT



OYD DISTRICT BOUNDARY

OYD Land Uses

- Riverfront Mixed Use - Hotel, Restaurant, Entertainment, Retail, Personal Service, Office, Residential, Public Facilities, Covered Parking
- Corridor Mixed Use - Restaurant, Entertainment, Retail, Personal Service, Office, Residential, Covered Parking
- Neighborhood Mixed Use - Office, Retail, Restaurant, Personal Service, Residential, Public Facilities, Covered Parking
- Greenway / Public



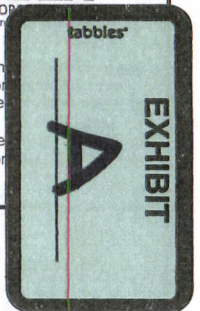
CASPER AREA
METROPOLITAN PLANNING ORGANIZATION
Casper • Mills • Evansville • Bar Nunn

All data, information, and maps are provided with representation of accuracy, timeliness of content, though the City of Casper has used reasonable data as accurate as possible. Maps and data are for reference purpose only and the City of Casper assumes no liability for the use, misuse, accuracy or content of information.

1 in = 444 ft

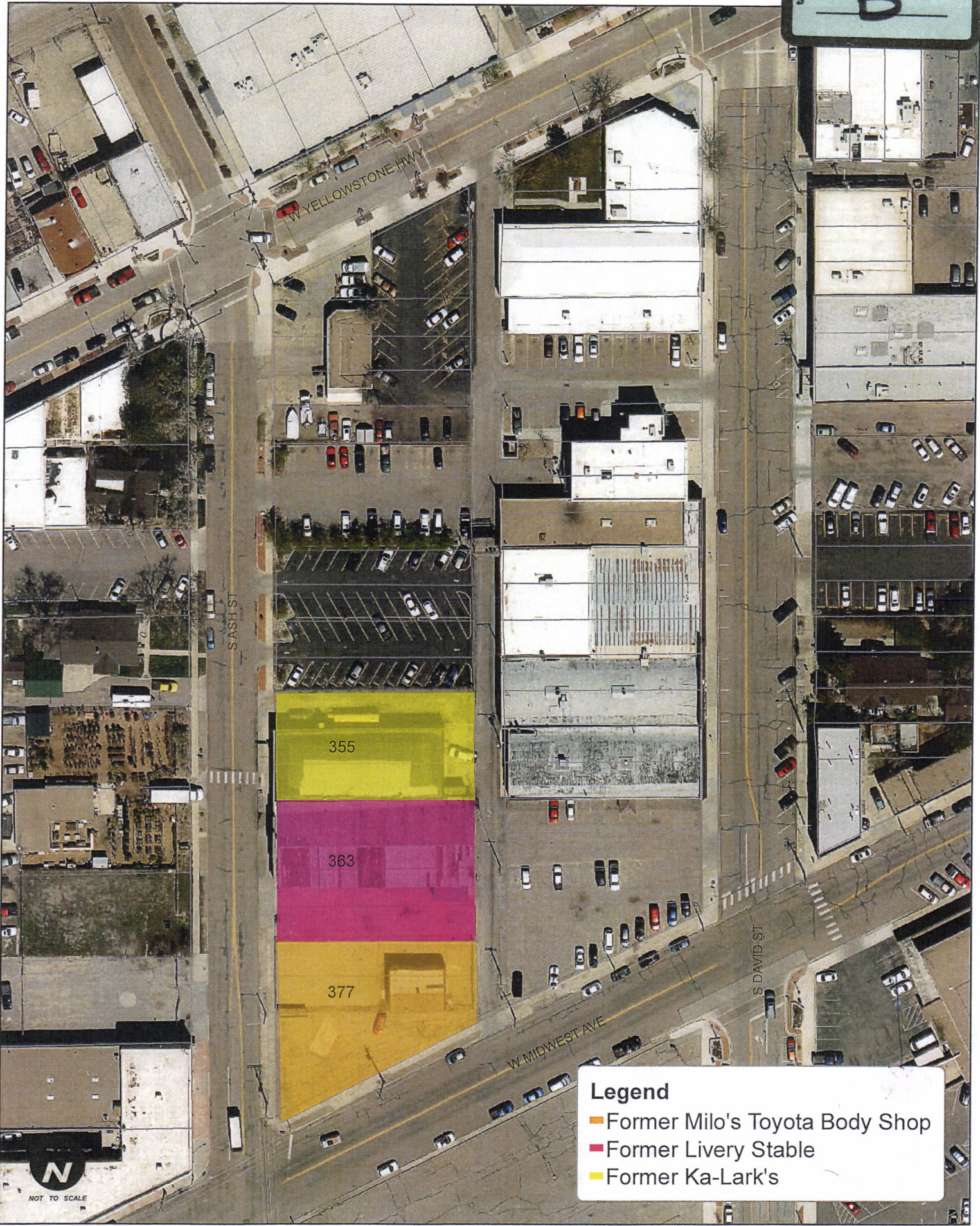


Date:



Boundaries of Property Parcels

tabbles
EXHIBIT
B



355

363

377

Legend

- Former Milo's Toyota Body Shop
- Former Livery Stable
- Former Ka-Lark's

N
NOT TO SCALE

Addendum No. 1

REQUEST FOR PROPOSALS
FOR

PURCHASE AND DEVELOPMENT OF PROPERTY

FOR
THE CITY OF CASPER
CASPER, WYOMING

(Originally Issued on September 6, 2017)
(Addendum No. 1 issued September 28, 2017)

The Deadline for the submission of proposals has been extended to Monday, October 2, 2017 at 4:00 p.m., Local Time. The address for submittals has been corrected since the street address was invalid. Proposals shall now be physically submitted to the City of Casper, Community Development Office, 200 North David Street, Room 203, Casper, Wyoming, 82601, or mailed to the same address. All other submittal requirements remain the same, with the following two (2) exceptions:

Under Section IV (Submission of Proposals), add subsection vii. and viii. to the numbered list as follows:

vii. Amount of Bid: Each Contractor shall identify the amount they are willing to pay for the purchase of each specific property as indicated in Exhibit B. Property appraisals are available by contacting the Community Development Department at (307)235-8241.

viii. Confidential Information.

- a. Under the Wyoming Public Records Act, Wyoming Statutes (W.S.) § 16-4-201 *et seq.*, responses to a Request for Proposal (RFP) submitted to the City are generally available for inspection. However, there is an exception under W.S. § 16-4-203(d)(v) for trade secrets, privileged information and confidential commercial, financial, geological or geophysical data (Confidential Information). **If you are submitting any Confidential Information in your response to the RFP, please separate it from the other information and place it in a separate, sealed envelope, clearly marked "CONFIDENTIAL INFORMATION".**
- b. The price you are willing to pay for the property and general information about its proposed use is not confidential. Confidential Information also does not include any information that: is or becomes

publicly known through no wrongful or negligent act of the City; is already known to the City without restriction when it is disclosed; is, or subsequently becomes, rightfully in the City's possession without any obligation restricting disclosure; is independently developed by the City; or is explicitly approved for release by your written authorization.

- c. The City will not disclose any provided material or information identified as Confidential Information to third parties without your prior written permission, unless you make such material or information public or disclosure is required by law. If the City is required by law to disclose such confidential, it will notify you prior to such disclosure.
- d. The City may use the Confidential Information received only in analyzing and making a determination about the responses to the RFP, and for its own business purposes.
- e. Confidential Information is and will at all times remain the property of the disclosing party, and no grant of any proprietary rights in the Confidential Information is given or intended by your response to the RFP.

November 9, 2017

TO: Honorable Mayor, and Members of the Casper City Council
FROM: Kevin Hawley, CEO, Downtown Development Authority
SUBJECT: Downtown Casper: Current Status and Future Visioning

Meeting Type & Date

Work Session, November 14, 2017

Summary

The Casper City Council will be reviewing RFPs for the purchase and redevelopment of land along Ash Street between Yellowstone and Midwest in Downtown Casper. Before selecting one or more proposals submitted, the DDA would like to review not only the current climate and economic conditions in the downtown core, but the opportunities that may exist with the City of Casper owning contiguous land around David Street Station. The City and Council are at an important crossroads with this property and it's critical to consider that any decision made by Council with these properties will have a long-term impact on growth, ROI to the City [in the form of taxes] and future development in the area.

Recommendation

Allow time to assess the other factors currently in motion (Parking Study, State Building and the Plains Building) to make a fully informed decision.

October 11, 2017

MEMO TO: J. Carter Napier, City Manager

FROM: Andrew Beamer, P.E., Public Services Director
Shad Rodgers, Streets and Traffic Manager

SUBJECT: Snow Removal and Ordinance Change

Meeting Type & Date:
Council Work Session, November 14, 2017

Action Type:
Ordinance

Recommendation:
That Council adopt changes to the City of Casper Snow Removal Ordinance.

Summary:
The City Streets Division is in charge of clearing snow from the City's streets. When snow is seen in the forecast, city employees will be placed on a shift work schedule, with all equipment operators either reporting for duty from 4AM to 12PM, 12PM to 8PM, or 8PM to 4 AM. The core of the snow fighting fleet is comprised of thirteen tandem axle dump trucks equipped with salters and plows. As snow begins to fall, plows will be sent along predetermined routes. The routes are laid out along the primary access ways of the city, and each is categorized as either an "A" or "B" level route. "A" level routes are plowed first; "B" level routes are plowed second. If school is in session, then additional streets will be plowed to provide access to public schools.

The routes are set up to cover most of the arterial and collector streets of the city. The routes are designed to give each neighborhood access to an arterial or collector street. Most residential streets are never plowed, though exceptions are made if the snow is deep and impassable. Most snow routes are plowed into a windrow that runs down the center of the street. Plowing to the center tends to minimize ice buildup along the gutter line, and allows citizens to keep vehicles parked on the street throughout the plowing operation. Once plowing is complete, City crews will collect the snow and haul it to one of nine snow dump sites.

Salting is also done along the snow routes to prevent the buildup of ice. Salting usually begins after the snow has fallen, or if the roads are becoming icy and slick. The City uses a product primarily made of salt, but it is enhanced with magnesium chloride and calcium chloride to improve its melting properties, especially at very low temperatures.

Some private companies and residences have taken it upon themselves to place snow in city street rights-of-way, either from parking lots or from plowing streets that are not on the city's plow route. The added snow not only creates bigger windrows, it also requires City staff to return to pick them up. These windrows can also cause drifting, further restricting streets.

Current City ordinance does not specifically prohibit this practice. Adoption of the proposed ordinance change would specifically prohibit the placement of snow from private property onto city rights-of-way, as well as the unauthorized plowing of city streets.

Financial Considerations:

Adoption of the ordinance will result in lower costs for City staff to clear and haul snow.

Oversight/Project Responsibility:

Shad Rodgers, Streets and Traffic Manager

Attachments:

Proposed ordinance

ORDINANCE NO. _____

AN ORDINANCE ADDING A CHAPTER TO TITLE 12-
STREETS, SIDEWALKS, AND PUBLIC PLACES,
PROVIDING FOR THE REMOVAL OF SNOW FROM
PROPERTY LOCATED WITHIN THE CITY.

WHEREAS, THE REMOVAL OF SNOW FROM PRIVATE PROPERTY
ONTO CITY STREETS CREATES A SAFETY HAZARD THAT
NEGATIVELY IMPACTS THE ENTIRE COMMUNITY.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY
OF THE CITY OF CASPER, WYOMING:

CHAPTER 12.25- SNOW REMOVAL

12.25.010- SNOW REMOVAL ONTO STREETS PROHIBITED

IT IS UNLAWFUL FOR ANY PERSON TO SHOVEL, REMOVE, OR PILE SNOW
FROM PRIVATE PROPERTY ONTO ANY STREET RIGHT-OF-WAY.

12.25.020- PLOWING OF SNOW ON STREETS

NO UNAUTHORIZED PERSON SHALL REMOVE, PUSH, OR PLOW SNOW ON
ANY CITY STREET.

12.25.030- ENFORCEMENT- AUTHORIZED PERSONNEL.

MUNICIPAL CODE ENFORCEMENT OFFICERS, CITY POLICE OFFICERS AND
THE CITY MANAGER OR HIS/HER DESIGNEE SHALL HAVE THE AUTHORITY
TO ENFORCE THIS CHAPTER BY ISSUING TO ANY VIOLATOR A CITATION OR
SUMMONS INTO MUNICIPAL COURT.

12.25.040- VIOLATION

ANY PERSON VIOLATING ANY PROVISION OF THIS CHAPTER SHALL BE
GUILTY OF A MISDEMEANOR. THE PENALTY SHALL BE THAT SET
FORTH IN CHAPTER 1.28 OF THIS CODE.

PASSED on 1st reading the _____ day of _____, 20____.

PASSED on 2nd reading the _____ day of _____, 20____.

PASSED, APPROVED, AND ADOPTED on third and final reading the
_____ day of _____, 2017.

APPROVED AS TO FORM:

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Kenyne Humphrey
Mayor